

# SECTION 305 TECH SUB COMM

MINUTES

JANUARY 17, 2013 3:00PM EASTERN

CONFERENCE CALL

<b>FACILITATOR</b>	<i>Dale Engelhardt, Vice Chair, S305 Technical subcommittee</i>
<b>ATTENDEES</b>	<b>Core Team Members:</b> Dale Engelhardt, (Dale as proxy for Mario Bergeron) Tammy Krause, Dave Warner, Vincent Brotski, Michael Burshtin, Andrew Wood, Kevin Kesler, Melissa Shurland, Jeff Gordon, Nico Lindenau, Stan Hunter, Curtis McDowell, Charlie Poltenson, Art Peterson, Ron Adams (Ron Adams is also acting as proxy for Phil Meraz for this call) Ryan Swick, Camren Cordell, Melissa Wilbers, Jeff Schultz, Steve Hewitt <b>Industry Participants:</b> Paul Jamieson, Sudha Veerapaneni, Bill Slater, Steve Morrison, Chuck Wochele
<b>ABSENTEES</b>	Mario Bergeron, Darrell Smith, Greg Gagarin, Devin Rouse, Anand Prabhakaran, Charles Bielitz, Michael Coltman, Brian Marquis, Allan Paul, Jack Madden, Phil Meraz, Kevin Lawson, Shayne Gill, Larry Salci

## DISCUSSION/DECISIONS MADE

In the absence of Chairman Mario Bergeron, Vice Chairman Dale Engelhardt called today's meeting to order and asked Steve Hewitt to take the roll.

Steve called the roll and it was established that a quorum was present.

**As always, industry participants are asked to email a notification of their attendance to Steve Hewitt at [Shewitt109@aol.com](mailto:Shewitt109@aol.com)**

### Review of Action Items:

Steve Hewitt reviewed the open action items, providing a brief update on those items that were not to be specifically covered on the agenda:

**Maintaining Industry Participation List: Status:** Steve reported that this remains an ongoing action item. There are currently **208** registered industry participants and commented that two had been added since the first of the year.

**APTA Standards update: Status:** Kevin Kesler previously had provided a brief update on the last call reporting that he and Martin Schroeder are working on defining the charge and establishing a review group. Nothing new to report – he (Kevin) needs to set up the next meeting with Martin Schroeder. He did see Martin this week at TRB, and he said he is ready to go.

**Updating ECP Standards: Status:** Paul Jamieson provided the following update for inclusion in today's minutes:

*"Initial discussions have been held with the FRA to review the implementation of ECP Passenger Equipment based on the AAR S-4200 Freight Brake Equipment. A follow up meeting is scheduled for mid-February 2013*

*Next teleconference is scheduled for January 25, 2013 at 9:00 AM EST. If you want to participate, please email Jeff Gordon – FRA or Paul Jamieson – Wabtec."*

**Executive Board Member Vision Statements:** At an appropriate time after the Board has reviewed and discussed its members' vision statements for the future of the NGEN, Chairman Bergeron will have an agenda item on a subcommittee call to provide Board feedback on the vision statements to subcommittee members. **Status:** The Executive Board met on January 8, 2013, but still has not approved a final vision statement. A revised draft was discussed, but further time was provided for additional input.

### Approval of the Minutes of the December 20, 2012 Technical subcommittee call – Dale Engelhardt:

On a motion offered by Charlie Poltenson, NYSDOT and a second by Art Peterson for IDOT, the Minutes of the December 20, 2012, conference call meeting of the Technical subcommittee, were approved without objection.

**Report from the Accessibility Working Group (AWG) -Melissa Shurland:**

- a. Status: Response to requests for "volunteers" for Statement of Need

Melissa Shurland reported that she had secured LTK to volunteer on the 2D renderings of the accessibilities recommendations, but now needs starting drawings from Amtrak. Using established drawings such as Amtrak's drawings will ensure that the rendering of the recommendations are realistic. Kevin and Melissa are working on getting the electronic drawings from Amtrak and if unsuccessful she will work on getting them from VIA rail.

- b. Status: Questions and/or comments received on the guidance provided by the Chief Counsel in regard to using architectural standards

Melissa reported that she had received no questions or comments on the guidance that has been issued. If anyone does have a question or comment please submit it to Melissa Shurland.

Dale Engelhardt, Amtrak, commented that "sometimes spatial constraints within rolling stock won't work with architectural standards. Dale will talk to some of his contacts and will provide some examples to Melissa. Melissa agreed to take those back.

Kevin Kesler elaborated that OST has directed each of the modal agencies to work with its industry to work on these kinds of issues and come up with an appropriate accommodation.

- c. Status: progress made by AWG review of Part 38

Melissa reported that the group is half way through its review. The next meeting is scheduled for next Wednesday (January 23, 2013). The next step is to look at architectural standards to see if they apply to Part 38.

**Update: Document Control – Dave Warner:**

Dave Warner was in attendance on the call, but having connection difficulties as he is traveling by train at the moment. As a result, Steve Hewitt read Dave's report submitted in advance of the call.

Dave Warner submitted the following report for inclusion in today's minutes:

*"The Jacobs/Amtrak contract for Camren Cordell's technical writing services is just about complete. IT support is being set up to facilitate transferring files between Camren and myself.*

*The Executive Board, at its meeting on January 8, 2013 approved the Twin Loop revision to the Document Management Process. Camren Cordell is incorporating the change into the document, obtaining EB Chairman Bill Bronte's signature, and creating files for posting on the AASHTO website. The new document should be posted within a few days.*

*The Trainset Revision A is in progress. The DCRs have been created along with the summary sheet. All the DCRs represent language that has previous been approved in the Bi-Level Revision C and Single level Revision A updates. Document Control Coordinator Michael Burshtin has contacted the Working Group leaders, and the consensus is that he'll send the summary sheet out first, and if a group wishes to look closer at a specific DCR, he'll then send them the DCR. All DCR's not specifically sent to a Working Group will be approved as "minor."*

*That ends my report, Mr. Chairman."*

Concluding the report, Steve noted that Dave would try to respond to any questions if the connection held up. No questions or comments were forthcoming.

**Status: Locomotive Procurement - Kevin Kesler:**

Kevin Kesler, FRA, reported "we are moving close to reaching an agreement and it looks like Illinois DOT is going to take the lead on this procurement". They are currently making arrangements for support for the effort. Identifying a lead state has been the primary issue to need resolution – "once implemented things will move

quickly. Stay tuned...”

**Status: Registering for the NGEN Annual meeting -Steve Hewitt:**

Steve Hewitt again reminded all members of the subcommittee (including industry participants) to send him an email of their intentions to attend the NGEN Annual meeting scheduled for February 21, 2013. The sooner, the better, for letting Steve know of your intentions to ensure appropriate head count and conference room size.

The hotel room block has closed – cutoff date was January 11, 2013.

A draft agenda for the annual meeting is under review by the Executive Board, and should be approved as a final draft on the Board’s next call – January 22, 2013. When approved Steve will send to all members of this group as it may help with travel approvals.

**Other:**

Andrew Wood, Amtrak, reported that today Amtrak and the California High-Speed Rail Authority have issued a joint request for information (RFI) on a combined order of high-speed train sets. Information can be found on the website

**Adjourn:**

With no further business to come before the subcommittee, today’s conference call meeting was adjourned at approximately 3:25 pm Eastern.

**Next conference call – January 31, 2013 – 3:00pm Eastern**

**Decisions and Action Items**

The AWG will continue to review part 38 – looking next at architectural standards to determine if they apply to Part 38.

Dale Engelhardt will provide examples of potential issues due to spatial constraints and Melissa will take them back for review.

LTK has responded to the request for volunteers to help with the bathroom renderings. Kevin Kesler and Melissa are working on getting the electronic drawings from Amtrak and if unsuccessful she will work on getting them from VIA rail.

Trainset Revision A is underway – Michael Burshtin will provide Working Group Leaders with the summary sheet first – and if a group wishes to take a closer look at a specific DCR that group will contact Michael. Dave Warner will keep the Technical subcommittee apprised of progress being made on Revision A.

Steve Hewitt has reminded all members of the subcommittee (including industry participants) to send him an email of their intentions to attend the NGEN Annual meeting scheduled for February 21, 2013.


**ATTACHMENTS**



**PRIIA Section 305 Tech Sub Committee Meeting**

**January 17, 2013**

The agenda for the meeting is below:

- |   |                  |
|---|------------------|
| 1. Roll Call  | Steve Hewitt     |
| 2. Review meeting agenda  | Dale Engelhardt  |
| 3. Review Action Items  | Steve Hewitt     |
| 4. Approve Minutes of December 20, 2012   | Dale Engelhardt  |
| 5. Report from the Accessibility Working Group  | Melissa Shurland |
| <ul style="list-style-type: none"> <li>d. Status: Response to requests for "volunteers" for Statement of Need</li> <li>e. Status: Questions and/or comments received on the guidance provided by the Chief Counsel in regard to using architectural standards</li> <li>f. Status: progress made by AWG review of part 38</li> </ul> |                  |
| 6. Document Control   | Dave Warner      |
| <ul style="list-style-type: none"> <li>a. General Update</li> <li>b. Status: "Twin Loop" DCR</li> </ul>   |                  |
| 7. Status: Locomotive Procurement   | Kevin Kesler     |

8. Update: Registering/preparing for the NGEN Annual meeting Steve Hewitt

9. Review this meeting: Steve Hewitt  
a) Decisions  
b) New Action Items

***Technical Sub Committee Conference Call Meeting:  
Thursday January 17, 2013 3:00 EST: 1-866-209-1307 / passcode 6486648#***

***Please call in a few minutes early so all is in attendance for Roll Call.  
Thank you***

**Next Call: January 31, 2013 – 3:00pm Eastern**