



S305 NGEC Executive Board -Conference Call

May 24, 2011

11:30 am – 12:30pm Eastern

866 299 7945 passcode 1601544#

Agenda

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| 1. Welcome | Bill Bronte |
| 2. Roll Call | Steve Hewitt |
| 3. Approval: May 10, 2011 Minutes | Bill Bronte |
| 4. Review: Status of Action Items | Steve Hewitt |
| 5. Update: Filling States Executive Board member vacancy | Bill Bronte |
| 6. Update: Status of current Grant Agreement modification | Ken Uznanski |
| 7. Next Steps: additional FY 2011 funding for NGEC | DJ Stadtler/Ken Uznanski |
| 8. Update: Funding & Structure Options Working Group | Rob Edgcumbe |
| 9. Update: Trainsets Specification Development | Mario Bergeron |
| 10. Update: Standardization Implementation effort | Rob Edgcumbe |
| 11. Update: Document Control Management Pilot | Kevin Kesler |
| 12. Update/Next steps: Railroads 101 Webinar series | Rob Edgcumbe |
| 13. Discussion: Equipment Procurement/Acquisition Process | Bill Bronte/Stan Hunter |
| a. Outline – comments received – Bill Bronte | |
| b. Results of requests for volunteers – Stan Hunter | |
| c. June 23 Exec Board Meeting – Chicago, Illinois – Bill/Steve | |
| 14. Other: | All |
- Adjourn

Executive Board Action Items: Status Update:

Steve Hewitt to arrange a states-only conference call to discuss filling the Board vacancy that has occurred due to the resignation of Caitlin Hughes Rayman on behalf of Maryland DOT. (Bill Bronte to provide Steve with a couple of dates to work with) – **Task Complete – call held May 17, 2011 – Bill Bronte to report on results during May 24, 2011 Exec Board conf call.**

Rob Edgcumbe will circulate the notes/summary of the conference call that was held with FRA in regards to the Railroad 101 webinar series. Rob will also circulate the equipment module, once working group members have provided him with their feedback on the draft module.

Rob/Steve circulated notes of the call with FRA to all Board members – task complete

Equipment module yet to be circulated – Status ? Rob Edgcumbe

Board members and/or support staff wishing to volunteer to be a member of the task force for developing a procurement/equipment acquisition process should contact Stan Hunter before June 21st. Comments on the procurement issues document are also due before June 21, 2011

Status update: Stan Hunter

Ken Uznanski will work with Amtrak and FRA grants people to finalize the current modification in accordance with the scope and budget that had been approved previously by the Executive Board.

Status update: Ken Uznanski

Steve Hewitt will work with Shayne Gill and Andrea Ryan in regards to logistics for holding a Board meeting in Chicago on either June 21 or June 23, 2011, to focus on the issues relating to equipment procurement/ acquisition.

A meeting room for about 25 people has been reserved for June 23rd from 8:00am till Noon at the Holiday Inn Plaza Mart, Chicago – same hotel as the Tech sc meeting of June 22, 2011 (Holiday Inn Plaza Mart). Need a head count of who is attending and/or name of representatives for those Board members unable to attend.