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# SECTION 305 NGEN Executive Board

MINUTES

DECEMBER 19, 2017

11:30 EASTERN

CONFERENCE CALL

|                    |  |
|--------------------|--|
| <b>FACILITATOR</b> | <i>Eric Curtit, Chair, S305 NGEN Executive Board</i>   |
| <b>ATTENDEES</b>   | <b>Board Members:</b> Eric Curtit, Tim Ziethen, Jeff Gordon for Michael Lestingi, Ray Hessinger, Jennifer Bastian for John Oimoen, Amanda Martin, Arun Rao, Brent Thompson for Ron Pate, Mike Jenkins, Tim Hoeffner, Brian Beeler II <b>Support Staff:</b> Shayne Gill, Tammy Krause, Sal DeAngelo, Steve Hewitt <b>Member Emeritus:</b> Dave Warner |
| <b>ABSENTEES</b>   | <b>Board Members:</b> Charlie King, Ron Pate, Kyle Gradinger, Allan Paul, John Rosacker, Michael Lestingi <b>Support:</b> Jason Biggs, Beth Nachreiner, Patrick Centolanzi, George Hull, Tammy Krause, Larry Salci, Jon Dees   |

## DECISIONS MADE

**1. Welcome –Eric Curtit, Chair, S305 NGEN Executive Board:**

Chairman Curtit, Missouri DOT, convened today's meeting and asked Steve Hewitt to call the roll.

**2. Roll Call –Steve Hewitt, NGEN Program Manager:**

Steve Hewitt called the roll and confirmed the presence of a quorum.

Before beginning the business portion of the meeting, Chairman Curtit expressed his thoughts over the recent and sudden passing of Kevin Kesler, FRA, an original member of the NGEN Executive Board, and someone who dedicated more than half his life to rail in this country, and who will be sorely missed.

Chairman Curtit –also expressed his thoughts and concerns for the tragic accident that took place in Washington on Amtrak train 501, yesterday (12-18-17) and expressed his thoughts on behalf of the NGEN for all those who were injured, lost or impacted by this tragic event.

At this time, Chairman Curtit called for a moment of silence in memory of Kevin Kesler, and those who were lost or injured in the tragic accident that occurred in Washington yesterday. (12-18-17)

**3. Action items Review – Steve Hewitt:**

**Diesel-Electric Locomotive Procurement Update – see agenda item 6 for update.**

**Status Update – Multi-state Car Procurement (Caltrans - Lead State) – see agenda item 9 for update:**

**Mid-West States – Section 6 progress report:**

As of 12-5-17, the states continue to work on the comments received from FRA on the DRAFT Section 6 plan. The states continue to meet monthly.

**Agenda item 5**

**Finance and Administrative Subcommittee Activities:**

The Finance and Administrative subcommittee met on 12-13-17.

On the call, the Proposed Revisions to the NGEN Grant SOW were approved and have been sent to the Executive Board for its consideration today (12-19-17)

Previously (11-15-17) the FASC approved Proposed Revisions to the NGEN By-Laws and Operating Procedures and submitted them to Executive Board members on 11-16-17 for consideration today (12-19-17).

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**Monthly Progress Report - Agenda item 10**

**Next Monthly report 1-16-18.**

**Technical Subcommittee Activities:**

The Technical subcommittee last met on 12-14-17.

The last monthly report of the subcommittee took place on 12-5-17:

The subcommittee continues to receive updates on the multistate procurements. The Electronic on trains working group also provided its bi-weekly update on advances that it will bring forward as opportunities arise. The subcommittee also received an update from the FRA on the activities of the AAR Tag on LED Headlights.

**Next Monthly report 1-2-18**

**514 Subcommittee CIP Update:**

The Final Draft Update of the 2018-2022 CIP is complete and has been distributed to the Executive Board for its consideration. Due to a lack of a quorum on today's call (12-5-17), consideration of approval was tabled. It is the Chair's intent to take this up for a vote on the next call 12-19-17.

**Next 514 Progress Report to the Executive Board– 12-19-17**

**Consideration of the CIP Update – 12-19-17**

**Agenda items 8 and 9**

**Acquisition and Ownership Best Practices Working Group:**

The Equipment Acquisition and Ownership Best Practices Working Group held its third conference call meeting on 12-14-17. On the call, the group agreed to develop "big bucket" topics and to submit those topics to Chairman Curtit and Steve Hewitt in advance of the next call – 1-11-18.

**Next Board Update 1-16-18**

**Status: Casamar Contract Modification/Extension through 9-30-19 – AASHTO:**

This task is complete – AASHTO and Casamar have executed a contract modification extending the agreement through 9-30-19 with a not to exceed amount of \$60,000.

**2018 NGEAC Annual Meeting:**

The 2018 NGEAC Annual Meeting will take place on 2-23-18 in Washington, DC from 8:30AM-2:00PM. A draft agenda will be distributed by the next Board call to assist members in processing their travel approvals.

**Agenda item 16**

**4.**

**Approval of the Minutes from the 11-21 and 12-5-17 Conference call meetings – Eric Curtit:**

On a motion by Arun Rao, Wisconsin DOT, and a second by Brian Beeler II, NNEPRA for Maine DOT, the minutes from 11-21-17 and 12-5-17 were approved without exception.

**5.**

**Progress Report: Mid-West States – Section 6 – Jennifer Bastian, IDOT:**

Jennifer Bastian reported that the states continue to work on the comments received from FRA on the DRAFT Section 6 plan. The next meeting will be a sit down with FRA to work through the document together and, hopefully complete it. This meeting will take place in January 2018.

**6.**

**Status Update: Diesel-Electric Locomotive Procurement – Jennifer Bastian, IDOT:**

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Jennifer Bastian, IDOT, provided the following report for inclusion in today's minutes (12-19-17):

- a) IDOT has completed conditional and final acceptance with Siemens on all 33 units.
- b) 110 mph hour testing in MI and the Chicago/St. Louis line is scheduled with Amtrak for January 8<sup>th</sup>. We are able to do the testing during a time when UP will turn off cab signal in that territory.
- d) Twenty-One Chargers are currently in the Midwest. Two more units are scheduled to ship the first week of Jan.
- e) The locomotives stored at TTCI will ship to Chicago, as soon as storage space becomes available. Storage space in Chicago is being freed-up with the re-deployment of P-42 locomotives by Amtrak.
- f) All WSDOT Units have been accepted into revenue service.
- g) All Caltrans Locomotives have been accepted into revenue service.
- h) The Failure Review Board is established, with all JPE's included and Siemens and Amtrak representatives are participating in the meetings.
- i) Recurring bi-weekly warranty meetings with the JPEs are also being held by Siemens.

**7.**

**Status Update: Multi-State Car Procurement – Steve Hewitt for Caltrans:**

In the absence of a representative on today's call from Caltrans, Steve Hewitt provided the update that had been given by Momo Tamaaki, Caltrans, on 12-14-17 for inclusion in the minutes of the last Technical subcommittee call held on 12-14-17:

- *SCOA/Siemens submitted early CDRLs such as project management plan, engineering plan, and monthly progress format to Caltrans on time. Caltrans IDOT compiled our comments and they will be sent on 12/15/2017.*
- *Detailed Master Schedule will be submitted by SCOA/Siemens by 1/5/2018.*
- *The design Familiarization Meetings will be held in the week of 12/18. We will review Toilet System, Carshell, Safety Appliance, DCRs.*
- *Working with Amtrak to start reviewing the shipping and testing and other pre-revenue items.*
- *We are still estimating that production of the railcars will begin in summer of 2018.*

**8.**

**Summary Overview – 2018-2022 CIP Update – Brian Beeler II, NNEPRA for Maine DOT:**

514 subcommittee Chair, Brian Beeler II. NNEPRA for Maine DOT, reported that he was pleased that the CIP update is complete and is ready for consideration of approval. He noted that a lot of good work went into it, and he thanked all those involved for their efforts. He added that this was a major update with much of the work done to improve the look of the document and to included additional tables that provide a better look forward.

**9.**

**Consideration of approval – 2018-2022 CIP Update – Eric Curtit:**

Chairman Curtit entertained a motion to approve the 2018-2022 CIP Update as presented:

A motion to approve was offered by Ray Hessinger, NYSDOT, and seconded by Tim Hoeffner, Michigan DOT.

With no further discussion forthcoming, Chairman Curtit asked Steve Hewitt to call the roll of voting members:

Eric Curtit, Missouri DOT – aye  
Ray Hessinger, NYSDOT – aye  
Tim Ziethen, Amtrak – aye  
Jeff Gordon for Michael Lestingi, FRA, - aye  
Amanda Martin, Iowa DOT – aye  
Jennifer Bastian for John Oimoen, IDOT – aye  
Brent Thompson for Ron Pate, WSDOT -aye  
Arun Rao, Wisconsin DOT -aye  
Tim Hoeffner, Michigan DOT – aye  
Michael Jenkins, Oregon DOT – aye

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Brian Beeler II, NNEPRA for Maine DOT – aye

With a quorum having been established and all voting members present or represented voting in favor, Chairman Curtit determined that consensus is achieved, and the motion is carried.

**10.  
Finance and Administrative Subcommittee Monthly Progress Report – Tim Ziethen, Amtrak:**

The Finance and Administrative subcommittee (FASC) last met on 12-13-17.

On 12-13-17, the subcommittee approved proposed revisions to the NGEN Grant SOW which addresses the move of the 514 subcommittee's responsibilities to SAIPRC. Additionally, the FASC revised the SOW to allow for the flexibility to have the functions of the Revision Control Coordinator (RCC) performed by a consultant and/or in house-Amtrak.

Chairman Ziethen has been working with Amtrak Grants to coordinate the changes and make sure the appropriate steps are taken.

Also on 12-13-17, the FASC outlined its steps for developing the Annual Meeting Progress report of the subcommittee and the Treasurer's report.

On today's Executive Board call (12-19-17) the FASC has two items that it has submitted for Board discussion and consideration:

1. The Proposed Revisions to the NGEN By-Laws and Operating Procedures as approved by the FASC on 11-15-17 and distributed in writing to the NGEN Executive Board on 11-16-17.
2. The proposed revisions to the NGEN Grant SOW as approved by the FASC on 12-13-17 and submitted to the NGEN Executive Board on 12-13-17.

**Next FASC meeting 1-10-18 – next Exec Board Update 1-16-18**

**11.  
Summary Overview: Proposed Revisions to NGEN By-Laws and Operating Procedures - Ray Hessinger/Steve Hewitt:**

Ray Hessinger provided an overview of the proposed revisions which were primarily focused on removing references in the By-Laws to the 514 subcommittee to effectuate its move to SAIPRC. Other changes were minor edits to grammar and non-substantive improvements.

**12.  
Consideration of Approval – Proposed Revisions to NGEN By-Laws and Operating Procedures – Eric Curtit:**

Chairman Curtit entertained a motion to approve the revisions to the NGEN By-Laws and Operating Procedures, as presented, and previously approved by the Finance and Administrative subcommittee:

A motion to approve was offered by Tim Hoeffner, Michigan DOT, and was seconded by Arun Rao, Wisconsin DOT.

With no further discussion forthcoming, Chairman Curtit asked Steve Hewitt to call the roll of voting members:

Eric Curtit, Missouri DOT – aye  
Ray Hessinger, NYSDOT – aye  
Tim Ziethen, Amtrak – aye  
Jeff Gordon for Michael Lestingi, FRA, - aye  
Amanda Martin, Iowa DOT – aye  
Jennifer Bastian for John Oimoen, IDOT – aye  
Brent Thompson for Ron Pate, WSDOT -aye  
Arun Rao, Wisconsin DOT -aye  
Tim Hoeffner, Michigan DOT – aye  
Michael Jenkins, Oregon DOT – aye  
Brian Beeler II, NNEPRA for Maine DOT – aye

With a quorum having been established and all voting members present or represented voting in favor, Chairman Curtit determined that consensus was achieved, and the motion is carried.

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**13.**

**Summary Overview – Proposed Revisions to the NGEC Grant SOW – Tim Ziethen/Steve Hewitt:**

Tim Ziethen provided an overview of the proposed revisions to the SOW. The primary changes were to reflect the move of 514 to SAIPRC. In the proposed revisions, background and context was included to explain the reasons for the move and the history leading up to it.

Tim also noted that the Revision Control Coordinator position (RCC) description was revised to note that it may now be handled by a consultant or in-house at Amtrak.

Tammy Krause, Amtrak will be leaving Amtrak, but has expressed a willingness to continue to handle the RCC responsibilities as a sub-contractor. The intent is to approve the change to the SOW and to ask Tammy to submit an SOW and budget for AASHTO to follow the GEC contract procedures to execute a contract like those that it has with other NGEC ongoing consultants.

**14.**

**Consideration of Approval – Proposed Revisions to the NGEC Grant SOW – Eric Curtit:**

Chairman Curtit entertained a motion to approve the revisions to the NGEC Grant SOW, as presented, and previously approved by the Finance and Administrative subcommittee:

A motion to approve was offered by Brian Beeler II, NNEPRA for Maine DOT, and was seconded by Ray Hessinger, NYSDOT.

With no further discussion forthcoming, Chairman Curtit asked Steve Hewitt to call the roll of voting members:

Eric Curtit, Missouri DOT – aye  
Ray Hessinger, NYSDOT – aye  
Tim Ziethen, Amtrak – aye  
Jeff Gordon for Michael Lestingi, FRA, - abstain  
Amanda Martin, Iowa DOT – aye  
Jennifer Bastian for John Oimoen, IDOT – aye  
Brent Thompson for Ron Pate, WSDOT -aye  
Arun Rao, Wisconsin DOT -aye  
Tim Hoeffner, Michigan DOT – aye  
Michael Jenkins, Oregon DOT – aye  
Brian Beeler II, NNEPRA for Maine DOT – aye

With a quorum having been established and all voting members present or represented voting in favor, except for FRA which abstained, as it has in the past on votes that may impact the grant, Chairman Curtit determined that the motion to approve is carried.

FRA noted that its abstention should not be considered a negative vote, it is simply the appropriate action to take when an action impacts the grant agreement.

**15.**

**Next Steps – Eric Curtit:**

Eric asked Steve Hewitt to finalize and date the By-Laws as approved, and provide them to AASHTO for posting to the NGEC website.

Eric also requested that Steve Hewitt and Tim Ziethen finalize the SOW, as approved, and asked Tim Ziethen to provide it to Amtrak Grants, and ask that they work with FRA Grants to formally incorporate and approve the changes, and to keep the Executive Board apprised. Eric also asked Jeff Gordon to be sure to inform FRA grants that this action has been taken and that "it is coming their way".

**16.**

**Overview – DRAFT Agenda – 2018 NGEC Annual Meeting -2-23-18 – Steve Hewitt:**

Steve Hewitt provided a brief overview of the early DRAFT agenda for the 2018 NGEC Annual Meeting. Members are asked to review the draft and provide input on additional topics or changes by the next call 1-2-18.

The agenda can be used in its current form to submit for travel approval, even though some topics and/or order may

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change.

Information on Registration for the hotel will be forthcoming as soon as AASHTO has provided the information.

Shayne Gill noted that information for the SCORT portion is up on the AASHTO website. Steve Hewitt will check with Kamasha Hendrickson, AASHTO meeting planner, for information pertaining to the NGEC room block.

Those who are speakers/presenters are asked to confirm their attendance asap. Steve Hewitt will provide the NGEC PowerPoint template to all speakers.

Amtrak is asked to determine who will present the Amtrak update – usually a representative from Amtrak Government Affairs gives the presentation.

FRA is asked to inform the Chair (and Steve) as to who will provide the FRA update.

Tim Ziethen, Amtrak, agreed to connect with Amtrak Government Affairs and provide the name of the speaker to Steve Hewitt.

Jeff Gordon, FRA, agreed to check in with FRA to determine who will present its update and provide Steve Hewitt with the name.

#### **DRAFT Agenda**

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|------------------|---|
| 8:00 - 8:30 am   | Registration  |
| 8:25 – 8:30 am   | Hotel Safety Briefing –Hotel Representative   |
| 8:30 – 8:35 am   | Convene Annual Meeting: Eric Curtit, Missouri DOT, NGEC Chair   |
| 8:35 - 8:40 am   | Self introductions  |
| 8:40 – 8:45 am   | Roll call – establish the presence of a quorum: Steve Hewitt, NGEC Program Manager  |
| 8:45 – 8:50 am   | Review Meeting Agenda: Eric Curtit<br>Review Meeting Packets: Steve Hewitt  |
| 8:50 – 8:55 am   | Approval of the Minutes from the February 13, 2018 Executive Board conference call  |
| 8:55 – 9:10 am   | NGEC Chairman’s Report: Eric Curtit   |
| 9:10 - 9:25 am   | Update from The Federal Railroad Administration- TBD  |
| 9:25 – 9:40 am   | Update from Amtrak Government Affairs –TBD  |
| 9:40 - 10:10 am  | Progress Report: Technical Subcommittee: Charlie King, Amtrak   |
| 10:10 – 10:20 am | Accessibility/RVACC Update – Melissa Shurland, FRA  |
| 10:20 – 10:30 am | Break   |
| 10:30 – 11:10 am | Status Update: NGEC Multi-State Equipment Procurements<br>a. Diesel-Electric Locomotives: John Oimoen, IDOT<br>b. Multi-State Single Level Cars: Caltrans |
| 11:10 – 11:20 am | Progress Report: Section 6 – Mid-West States: TBD   |
| 11:20 – 11:30 am | Progress Report – Equipment Acquisition and Ownership Best Practices Working Group – Eric Curtit  |
| 11:30 – 11:55 am | Treasurer’s Report & Finance & Administrative Subcommittee update: Tim Ziethen, Amtrak  |

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| 11:55 - Noon   | Consideration of Acceptance of the Treasurer's Report – Eric Curtit                    |
| Noon – 1:00 pm | Lunch (on your own)  |
| 1:00 - 1:05pm  | Re-convene the meeting: Eric Curtit<br>Confirm the presence of a quorum – Steve Hewitt |
| 1:05 – 1:10 pm | Report from the Nominating Committee –   |
| 1:10 – 1:15 pm | Election of NGEC Board Members and NGEC Executive Board Officers                       |
| 1:15 – 1:25 pm | NGEC – A look Ahead – Chairman-elect   |
| 1:25 – 1:35 pm | Questions/Comments: All Attendees  |
| 1:35 – 1:45 pm | Other Issues: All  |
| 1:45 – 1:55 pm | Meeting Summary/Action Items Review: Steve Hewitt                                      |
| 1:55 – 2:00 pm | Closing Comments: Chairman   |
| 2:00 pm        | Adjourn  |

**17. Appointing a nominating committee – Eric Curtit:**

Per the NGEC By-Laws:

*The Chair shall appoint, not less than two months prior to the Annual Meeting, a Nominating Committee consisting of three (3) voting members of the Committee, which shall be responsible for presenting a list of the state representatives selected to serve as members of the Executive Board to be elected at the Annual Meeting. Following election of the Executive Board, the members of the Executive Board will elect the Officers of the Executive Board.*

*Newly elected Officers shall assume office at the conclusion of the Annual Meeting at which they are elected.*

On today's call, Chairman Curtit announced that he has appointed Ray Hessinger, NYSDOT, and Tim Hoeffner, Michigan DOT, to serve, along with Eric, (who will chair), on the nominating committee.

**18. Other – all:**

Steve Hewitt asked Brent Thompson, WSDOT, if he could provide an update on whether WSDOT staff were on train 510 yesterday. Steve noted that he has received several inquiries from members of the industry expressing their concern and wondering about WSDOT staff.

Brent thanked the NGEC members for their thoughts and prayers and their concerns. Thankfully, none of the WSDOT staff were on the train – they were at the station.

**Adjourn:**

With no other business forthcoming for today, Eric Curtit adjourned today's call at 12:06pm Eastern, and canceled the next call scheduled for 1-2-18, in deference to the holidays and schedule conflicts. The next call will be held on 1-16-18. Steve Hewitt will send a cancellation notice for the 1-2-18 call.

**The next conference call is January 16, 2018**

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## Decisions/Action Items

### Procurement Updates:

**Status Update – Multi-state Car Procurement (Caltrans - Lead State) – see agenda item 7 for update:**

**Diesel-Electric Locomotive Procurement Update – see agenda item 6 for update.**

### Mid-West States – Section 6 progress report:

As of 12-19-17, the states continue to work on the comments received from FRA on the DRAFT Section 6 plan. The next meeting will be a sit down with FRA to work through the document together and, hopefully complete it. This meeting will take place in January 2018.

### Finance and Administrative Subcommittee Monthly Progress Report – Tim Ziethen, Amtrak:

The Finance and Administrative subcommittee (FASC) last met on 12-13-17.

On 12-13-17, the subcommittee approved proposed revisions to the NGEN Grant SOW which addresses the move of the 514 subcommittee's responsibilities to SAIPRC. Additionally, the FASC revised the SOW to allow for the flexibility to have the functions of the Revision Control Coordinator (RCC) performed by a consultant and/or in house-Amtrak.

Chairman Ziethen has been working with Amtrak Grants to coordinate the changes and make sure the appropriate steps are taken.

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On today's Executive Board call (12-19-17) the FASC has two items that it has submitted for Board discussion and consideration:

1. The Proposed Revisions to the NGEN By-Laws and Operating Procedures as approved by the FASC on 11-15-17 and distributed in writing to the NGEN Executive Board on 11-16-17.
2. The proposed revisions to the NGEN Grant SOW as approved by the FASC on 12-13-17 and submitted to the NGEN Executive Board on 12-13-17.

### Next FASC meeting 1-10-18 – next Exec Board Update 1-16-18

### 514 Subcommittee CIP Update:

The 2018-2022 CIP Update was approved, as presented, today – 12-19-17 by the NGEN Executive Board.

A final version will be posted to the NGEN website.

### Acquisition and Ownership Best Practices Working Group:

The Equipment Acquisition and Ownership Best Practices Working Group held its third conference call meeting on 12-14-17. On the call, the group agreed to develop "big bucket" topics and to submit those topics to Chairman Curtit and Steve Hewitt in advance of the next call – 1-11-18.

### Next Board Update 1-16-18

### Casamar Contract Modification/Extension through 9-30-19 – AASHTO:

This **task is complete** – AASHTO and Casamar have executed a contract modification extending the agreement through 9-30-19 with a not to exceed amount of \$60,000.

### Consideration of Approval of proposed Revisions to the NGEN By-Laws:

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The By-Law revisions, as proposed, were approved by the NGEC Executive Board today – 12-19-17. Steve Hewitt will finalize, date and distribute for posting on the NGEC website.

**Consideration of Approval of Revisions to the NGEC Grant SOW:**

Today, 12-19-17, with a quorum having been established and all voting members present or represented voting in favor, except for FRA which abstained, as it has in the past on votes that may impact the grant, Chairman Curtit determined that the motion to approve is carried.

FRA noted that its abstention should not be considered a negative vote, it is simply the appropriate action to take when an action impacts the grant agreement.

**2018 NGEC Annual Meeting:**

The 2018 NGEC Annual Meeting will take place on 2-23-18 at the Washington Court Hotel, Washington, DC from 8:30AM-2:00PM. A draft agenda has been distributed to assist members in processing their travel approvals.

Shayne Gill noted that information for the SCORT portion is up on the AASHTO website. Steve Hewitt will check with Kamesha Hendricks, AASHTO meeting planner, for information pertaining to the NGEC room block.

Those who are speakers/presenters are asked to confirm their attendance asap. Steve Hewitt will provide the NGEC PowerPoint template to all speakers.

Amtrak is asked to determine who will present the Amtrak update – usually a representative from Amtrak Government Affairs gives the presentation.

FRA is asked to inform the Chair (and Steve) as to who will provide the FRA update.

Tim Ziethen, Amtrak, agreed to connect with Amtrak Government Affairs and provide the name of the speaker to Steve Hewitt.

Jeff Gordon, FRA, agreed to check in with FRA to determine who will present its update and provide Steve Hewitt with the name.

**Appointing a nominating committee:**

Per the NGEC By-Laws:

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*Newly elected Officers shall assume office at the conclusion of the Annual Meeting at which they are elected.*

On today's call, 12-19-17, Chairman Curtit announced that he has appointed Ray Hessinger, NYSDOT, and Tim Hoeffner, Michigan DOT, to serve, along with Eric, (who will chair), on the nominating committee.

**ATTACHMENTS**

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The NGEC will provide national leadership in standardization, acquisition, financing and management of passenger rail equipment.

**S305 NGEC Executive Board Conference Call  
December 19, 2017  
11:30 AM – 12:30 PM Eastern  
Call in number: 888 585-9008 conference access: 559-120-127**

**Agenda**

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|---|----------------------------|
| 1. Welcome and Open the Meeting   | Eric Curtit                |
| 2. Roll Call  | Steve Hewitt               |
| 3. Action Items Status Review   | Steve Hewitt               |
| 4. Approval of Minutes from the 11-21-17 and 12-5-17 conference call meetings       | Eric Curtit                |
| 5. Progress Report: Mid-West States – Section 6                                     | John Oimoen                |
| 6. Status Update: Diesel-Electric Locomotive Procurement                            | John Oimoen                |
| 7. Status Update: Multi State Car Procurement                                       | Kyle Gradinger             |
| 8. Summary Overview: 2018-2022 CIP Update   | Brian Beeler II            |
| 9. Consideration of Approval 2018-2022 CIP Update                                   | Eric Curtit                |
| 10. Monthly Progress Report of the Finance and Administrative subcommittee (FASC)   | Tim Ziethen                |
| 11. Summary Overview: Proposed Revisions to NGEC By-Laws and Operating Procedures   | Ray Hessinger/Steve Hewitt |
| 12. Consideration of Approval – Proposed NGEC By-Laws and Operating Procedures      | Eric Curtit                |
| 13. Summary Overview: Proposed Revisions to the NGEC Grant SOW and Budget           | Tim Ziethen/Steve Hewitt   |
| 14. Consideration of Approval – Proposed Revisions to the NGEC Grant SOW and Budget | Eric Curtit                |
| 15. Next Steps  | Eric Curtit                |
| 16. Overview – DRAFT agenda 2018 NGEC Annual Meeting 2-23-18                        | Steve Hewitt               |
| 17. Appointing a Nominating Committee   | Eric Curtit                |
| 18. Other   | All                        |

**Next Meeting -1-16-2018**